

CITY OF CASPER
CONTRACTORS' LICENSING AND APPEALS BOARD

Meeting Minutes from
January 26th, 2023

MEMBERS PRESENT:

Sean Lijewski
Scott Warren
Jeremiah Holthus
Jak Hollinger
Ian Alvstad
Steve Walkin

MEMBERS ABSENT:

Travis Briggs

CITY COUNCIL:

Lisa Engebretsen (Absent)

CITY STAFF:

Dan Elston
Justin Scott
Shawn Barrett
Deeann Miller

CALL MEETING TO ORDER –

Dan Elston called the meeting to order at 4:05 PM.

MONTHLY REPORT UPDATE –

Dan Elston presented the January Building report. (Attached)

Below is a breakdown of 12 commercial projects that are in progress:

- Alder Park Apartments, 59 units (Tranquility Way) Drywall in process 1st floor, final finish 2nd and 3rd floor.
- LDS Temple (3011 Independence Dr.) Interior connections and finish are in process. Stone veneer is arriving and stocked on-site.
- Liberty Square Apartment Complex, 60 units (1100 S. Beverly) Bld. C, roofing/exterior siding in process, M/E/P rough in in process Bld. C, Bld. A and Community Center, interior trim is in process. Anticipated completion for this project is April of 2023.
- Wal-Mart East Interior Remodel (4400 E. 2nd St.) Fire pump and sprinkler piping in process.
- Casport Mint, Helical Piers only (170 Star Lane) Interior structural steel and framing in process, M.E.P. rough-ins are in process for Phase 1, this project has been divided into 7 phases. 2nd machine is installed and in the set-up process. Phase II to begin shortly.
- La Cocina Restaurant (4110 Centennial Hills) Framing in process
- Alma Business Bld. (260 W. 1st St, Old Bakery) Final finish in process
- Nolan Phase II (225 S. David St. Condominiums) Framing in process.
- Jump Craze (SE Wyoming BLVD) Site work in process.
- Harbor Freight Expansion (Sunrise Mall) Final finish is in process.
- Discount Tire (4990 E. 2nd St.) Building permit has been issued to Caspar Building Systems
- Johnstone Supply (3100 E. Yellowstone) Framing, MEP, in process.

Completed Projects:

- No completed were projects in January

Plans Submitted for Approval:

- Core/Shell Building (Next to Marshals, Newport Rd.)

NEW BUSSINESS:

Motion was made and approved to elect Scott Warren as President of the Board for 2023 calendar year.

Motion was made and approved to elect Ian Alvstad as Vice President of the Board for the 2023 calendar year.

LICENSE APPLICATIONS:

GENERAL CONTRACTORS:

Loyd Lester - American Heating and Air – Class I General Contractor – Current Mechanical License (Casper) – *Denied for class I, approved to test for Class III*

Scott Pfannenstiel – R&G Construction – Class I General Contractor – *Denied Class I, approved to test for Class III*

Jason Morrison – Class II General Contractor – *Request for more documentation and letters of reference*

Justin Schmidt – Great Day Improvements – Class III General Contractor – *Approved to test*

Jesus Lopez – J&L Construction – Class III General Contractor – application from previous meeting, affidavit added – *Approved to test*

MECHANICAL APPLICATIONS:

James Riggs - Mechanical Master – Current journeyman license (Casper) – *Request to verify experience with previous employer, once reviewed approved to test*

PLUMBING APPLICATIONS:

Pete Taylor – Master Plumber – No city license – *Denied for lack of experience*

Humberto Andrade- Master Plumber – Current journeyman license (Casper) – *Approved to test*

Nicholas Wadlington – Journeyman Plumber – *Request to provide more affidavits and copies of current or previous licenses, once reviewed then approved to test*

Trinton Larramendy – Journeyman Plumber – Current Apprentice license (Casper) – *Approved to test*

COMPLAINTS –

There were no complaints were presented to the Board for review.

UNSAFE STRUCTURES ORDINANCE –

There were no unsafe structure complaints were presented to the Board for review.

ADJOURN –

Meeting was adjourned at 4:50 PM.

Respectfully submitted,

Dan Elston, Secretary